

**OVERVIEW AND SCRUTINY BOARD**      27th September 2011

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**SCRUTINY INVESTIGATION PROPOSAL**

|                                                    |                                                                   |
|----------------------------------------------------|-------------------------------------------------------------------|
| Relevant Portfolio Holder                          | Councillor Kit Taylor                                             |
| Portfolio Holder Consulted                         | No                                                                |
| Relevant Head of Service for Overview and Scrutiny | Claire Felton – Head of Legal, Equalities and Democratic Services |
| Wards Affected                                     | All wards                                                         |
| Ward Councillor Consulted                          | No – not at this stage                                            |
| Non-Key Decision                                   |                                                                   |

**1. SUMMARY OF PROPOSALS**

- 1.1 An Overview and Scrutiny Topic Proposal Form relating Planning Committee site visits, has been completed by Councillor Peter McDonald and which the Board needs to consider.

**2. RECOMMENDATIONS**

- 2.1 That the Board considers the completed proposal form (at Appendix 1), and agrees to one of the following:
- (a) that the topic is included within the Planning Investigation that the Board is currently carrying out;
  - (b) that the topic is included on the work programme and a Task Group is established to undertake a more in-depth investigation, appoint a Chairman for the Task Group and set a time scale for completion of the investigation; or
  - (c) decide to take no further action.

**3. KEY ISSUES**

**Financial Implications**

- 3.1 There are no financial implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

**Legal Implications**

- 3.2 There are no legal implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

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**Service/Operation Implications**

- 3.3 An Overview and Scrutiny Topic Proposal Form relating to the Planning Committee site visits, has been completed by Councillor Peter McDonald, which the Board needs to consider.
- 3.4 If the Board decides that it does wish to investigate this topic further, it then needs to decide whether it is appropriate for the Board itself to undertake the investigation as part of the Planning Investigation currently being carried out or whether a more in-depth investigation is required and a task group established.
- 3.5 Alternatively, the Board could decide that it is not a topic it wishes to investigate, in which case no further action would be required.

**Customer / Equalities and Diversity Implications**

3.6 N/A

**4. RISK MANAGEMENT**

4.1 N/A

**5. APPENDICES**

Appendix 1 – Overview and Scrutiny Proposal Form

**6. BACKGROUND PAPERS**

None

**7. KEY**

None

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